



TOWN OF WEARE
PLANNING BOARD
ZONING BOARD OF ADJUSTMENT
15 Flanders Memorial Road
P.O. Box 190
Weare, NH 03281
Phone: (603) 529-2250
Fax: (603) 529-4554

Naomi L. Bolton
Land Use Coordinator

Office Hours:
Monday
thru
Friday
8 AM – 4:30 PM

**CIP SUBCOMMITTEE
MINUTES
OCTOBER 17, 2007
(Approved as written 11/7/08)**

PRESENT: Paul Morin; Richard Butt; Jon Dowst; Paul Marsh; Heleen Kurk; Naomi L. Bolton, Land Use Coordinator

GUESTS: Tina Pelletier, Fred Ventresco, Town Administrator

I. CALL TO ORDER:

Paul Morin called this meeting to order at 8:10 AM in the Town Office Conference Room of the Weare Town Office Building.

II. PUBLIC MEETING:

The CIP Subcommittee met to go through all the 2008 requests, narrow them down in an effort to get back to all the department heads that have put forwards submittals.

Computer System Fund: The subcommittee discussed this and felt that it is really not capital especially when it is not adding any equipment it is only rotating computers and updating computers. The subcommittee suggested that there are a few options to this fund. The first option is to consider this a maintenance reserve fund. The second is to include this type of rotation and updating to the individual budgets as an operating expense. The fund should be redefined for 2009. The server does fall into this fund as a capital item. The server will be replaced this coming year with the funds that exist in there now and the spreadsheet should show one amount for the replacement server in the year it would be requested. Therefore the \$6,200 for each year for the next 10 years was removed from the spreadsheet. Next year, Mr. Ventresco should present a reasonable plan for the next server replacement.

Cable TV Access Fund: After meeting with Paul Hague, this amount requested is being removed as the committee will be using the existing funds in the account for the 2008 purchases. No money or special warrant will be needed for 2008.

Government Building and Maintenance Fund: The subcommittee was presented with several building related requests for 2008. The first is the Town Hall roof replacement. Bids were received from only two contractors. Both of them were rejected by the Building Committee. The building committee at this point had wanted to leave the project until the spring. The subcommittee felt that it should be tended too and that \$25,000 would be a good place holder for that project. It appeared from the quick figuring by all parties present there might be enough to cover the re-roofing project at the \$25,000 price. The first project still to come out of this fund is the library windows, which we need to make sure there is enough to cover that. The

subcommittee felt that the roof could come from this fund, but a study, any structural repairs or improvements would be separate and considered a renovation. The Fire and Police Departments both requested studies done in 2008. The subcommittee felt that \$15,000 is sufficient to accomplish both studies and could be called the South Station/Safety Complex Building Study.

Cemetery Construction: The subcommittee felt that this request for \$25,500 was pretty straight forward and necessary.

Fire and Rescue Vehicle Fund: There are no requests for 2008 for any vehicle replacements in the Fire Department.

Fire Equipment Fund: There are no requests for the 2008 for any fire equipment.

Fire Department Communications: This has been discussed together with the Highway Department and Police Department as a whole communications package. R & R Communications gave a quote of approximately \$90,000 to do the complete package for Fire, Highway and Police. There is currently some money in the Fire and Police Communications and none in the Highway, as his request that was approved last year purchased all the new updated equipment. The request for the communications lines (after considering what was available for 2008) is as follows:

Fire Department Communications	\$ 30,000
Police Communications	\$ 30,000
Highway Dept. Communications	<u>\$ 10,000</u>
	\$ 70,000

The subcommittee felt that cutting some of the funds too close was not appropriate as it would be a shame to start this large project and not have enough. So the funding the subcommittee is in favor of is as follows:

Fire Department Communications	\$ 15,000
Police Communications	\$ 20,000
Highway Dept. Communications	<u>\$ 15,000</u>
	\$ 50,000

Library Computer Replacement: This on-going request that was approved a few years ago, so \$2,434 will be recommended for 2008 for this project.

Highway Department: For 2008 the Highway Department is looking to replace one of the 1-tons and the excavator, which the subcommittee is supporting. As far as the trash compactor replacement the subcommittee agreed that putting \$37,000 in this fund to pay of the existing lease is the proper way to do it. In 2007 the trash compactor died and needed to be replaced immediately, so a lease was entered into to get the Town through 2007, but instead of paying monthly lease payments the subcommittee felt it would be proper to just pay it off in 2008. The other item that Carl Knapp asked for was \$10,000 for a third set of lift axles for the trash trailer which would enable him to haul a heavier load of trash and possibly cut down on the number of trips to the burner.

Recreational Development and Improvement Fund: Parks and Recreation has requested \$7,000 to be added to the fund to resurface the tennis courts. In 2007 the subcommittee added \$6,000 thinking it would get the resurface down, but the commission didn't feel they should draw the fund down too low, so they are asking for \$7,000 this year along with the funds from the closing of the Tennis Court Resurfacing Fund that contains about \$1,300 +/- for this project. The subcommittee felt that looking at the existing balance in the fund there was sufficient money to do the resurfacing. The subcommittee will be recommending to the Planning Board that the Board of Selectmen should offer some guidance with regard to this project. The second request was for the Bolton Memorial Park completion. There has been mixed opinions at the subcommittee level as to put on the \$435,000 for the first phase for parking and drainage or to put the whole total on as a bonded project minus the paving for about \$775,000. There was no actual vote taken but will be finalized with the Planning Board prior to going to the Board of Selectmen.

Police Cruiser Fund: This request is the same as it has been for the past couple of years. Chief Begin has the cruisers on a rotation basis and this would just be in keeping with the plan. The request is for \$65,000 which would be to cover two cruisers and rotate out the oldest two or the two that need replacing. The subcommittee supported this request.

New Public Works Building: This request comes as a very much needed safety issue. This building has reached a point that it needs to be completely replaced or upgraded to meet the safety issues. Mr. Knapp has gotten prices to upgrade the electric and that would cost around \$100,000. The new building that is being proposed is an 80' x 260' that would house offices, work bays, a wash bay and at the end of the day would allow each truck to be put inside under cover. Mr. Knapp pointed out that being able to park the trucks inside would potentially push out his rotation schedule, not right away but for those vehicles being purchased now. Just keeping them inside warm for the winter saves a lot of wear and tear on the motors. The wash bay will allow them to be washed off in the winter in an effort to keep the salt from eating away the body. There were some other positives that Mr. Knapp stated he would put together to be able to sell the project at Town meeting. The Highway Department would do all the site work but not the building. This type of project would be a bonded project for a 10 year period. There was discussion amongst the subcommittee as to the pros and cons of possibly putting on two bonded articles, this and the Bolton Field or picking one and letting the other wait a year. This will be finalized with the Planning Board and a recommendation will be put forth to the Board of Selectmen.

III. OTHER BUSINESS:

The subcommittee would like to take this to the Planning Board as soon as possible and then to the Board of Selectmen. The next Planning Board meeting is a regular meeting on October 25th, but the agenda is set with public hearings. Chairman Morin stated that we could have a special meeting to do just this CIP stuff on Thursday, November 1st and then get on the Board of Selectmen agenda for Monday, November 5th. That appeared to be the consensus of the subcommittee. Naomi will notify the Planning Board of the special meeting as well as see about getting on the November 5th Board of Selectmen agenda.

IV. ADJOURNMENT:

As there was no further business to come before the subcommittee, the meeting was adjourned at 10:00 AM.

Respectfully submitted,

Naomi L. Bolton
Land Use Coordinator